**Collaborative Support Team Meeting**

Meeting Mechanics/Behavior Focus

Date:

Student:

Coordinator:

Facilitator:

Recorder:

Timekeeper:

Data Recorder:

Other Members:

**Problem Identification: (2 min)**

**Problem Specification/Share Data: (2 min)**

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| **BRAINSTORM (10 minutes)***How can we address identified behavior?* | **CLUSTER/PRIORITIZE (2 minutes)***What is the simplest/easiest to be done for the greatest impact?* | **BARRIERS (2 minutes)***What could get in our way?* | **RESOURCES (3 minutes)***What do we need?* |
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**Assign Responsibilities**

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| **Who** | **Will do What?** | **By When** | **Status: Follow Up Liaison** |
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**Follow up meeting:**

**Next Coordinator of meeting:**