**Collaborative Support Team Meeting**

Meeting Mechanics/Behavior Focus

Date:

Student:

Coordinator:

Facilitator:

Recorder:

Timekeeper:

Data Recorder:

Other Members:

**Problem Identification: (2 min)**

**Problem Specification/Share Data: (2 min)**

|  |  |  |  |
| --- | --- | --- | --- |
| **BRAINSTORM (10 minutes)**  *How can we address identified behavior?* | **CLUSTER/PRIORITIZE (2 minutes)**  *What is the simplest/easiest to be done for the greatest impact?* | **BARRIERS (2 minutes)**  *What could get in our way?* | **RESOURCES (3 minutes)**  *What do we need?* |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Assign Responsibilities**

|  |  |  |  |
| --- | --- | --- | --- |
| **Who** | **Will do What?** | **By When** | **Status: Follow Up Liaison** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Follow up meeting:**

**Next Coordinator of meeting:**